

Bath Township Public Library

Meeting Minutes

Wednesday, June 15, 2022

Present: (Board Members) Sue Garrity, Lynn Bergen, Ken Jensen,
Theresa Kidd, Larry Fewins-Bliss, Audrey Barton
(Library Director & Staff) Kristie Reynolds

Public Present: Kylie Eory of Waggoner Financial, Joana Bancroft, and
Carrie Johnson of Transparent Bookkeeping (via Zoom)

Next meeting: Wednesday, July 20, 2022 @ 6:00 pm

I. Regular Business

- a. Meeting called to order a 6:02 pm
- b. Moment of civic reflection.
- c. Sue **motions** to approve the agenda with the amendment of items 9. a. and 9. b. moved to item 4 on the agenda. Theresa supports, all in favor.
- d. Presentation by Ms. Eory, to introduce the services and resources provided by Waggoner Financial and provide information to the Board.
- e. Introduction of Carrie Johnson of Transparent Bookkeeping, and an explanation of the services she can provide to BTPL for monthly reports, records, and bookkeeping. Help from Ms. Johnson would help lighten the load for Kristie, as well as assist in preparation for the annual audit.
- f. Public comment: none
- g. Disclosures of conflict of interest: none
- h. Theresa **motions** to approve the minutes. Lynn supports, all in favor.

II. Financial Report

Please see the full Treasurer's Report in June meeting packet. We're 42% through the fiscal year (four months) and overall expenses are verified to total to 42.7% -- that's great! The Dec 2021 year-end balance of \$26,565.00 will be moved from checking to savings. Penal fine monies are expected in late summer. Kristie intends to compare current health care policies to other options before renewal in February 2023. Audrey **motions** to accept the financial report, Sue supports, all in favor.

III. Director Report

Please see the full Director's Report in June meeting packet.

May was a month of preparation at BTPL, gearing up for summer! Community interaction has increased, most notably with children's story time, movie viewings, and the big kick-off party for the summer reading program, Oceans of Possibilities. Community outreach has resulted in strengthened relationships with local preschools, schools, and community groups.

IV. Unfinished Business – Items for Discussion

- a. Presentation by Waggoner Financial re: 401k program (see above)
- b. Introduction of Carrie Johnson from Transparent Bookkeeping (see above)
- c. Strategic Planning: Next Steps – A work session will be scheduled, to review the last survey and create a new survey.

V. Unfinished Business – Items for Action

- a.

VI. New Business - Items for Discussion

- a.

VII. Items for Action

- a.

VIII. Closing

- a. Public Comment: none
- b. Board Member Comments:
- c. Theresa **motions** to adjourn the meeting at 6:59. Sue seconds, all in

favor. (Minutes recorded by Audrey Barton, Secretary)